



320 E. Swamp Road  
Doylestown, PA 18901  
215-345-9775  
www.dumcpreschool.org  
admin@dumcpreschool.org

## 2025-2026 Registration Application

Child's Name: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Preferred Name to call your child: \_\_\_\_\_

Parent's Names: \_\_\_\_\_

Street: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Mom Email: \_\_\_\_\_

Dad Email: \_\_\_\_\_

Cell: Mom: \_\_\_\_\_ Dad: \_\_\_\_\_

Work: Mom: \_\_\_\_\_ Dad: \_\_\_\_\_

\*Check ☒ primary email and phone number

Current DUMC Preschool Teacher (if applicable): \_\_\_\_\_

Are you a church member of DUMC? \_\_\_\_\_ How did you hear of us? website friend our sign

Permission for the above information to appear on your child's class list? Yes \_\_\_\_\_ No \_\_\_\_\_

### Check program desired:

\_\_\_\_\_ Preschool (September 2025)  
\_\_\_\_\_ MTW \_\_\_\_\_ Th/F

\_\_\_\_\_ Preschool (January 2026)  
\_\_\_\_\_ Th/F

\_\_\_\_\_ Pre-K Kindergarten Readiness  
MTW \_\_\_\_\_ AM \_\_\_\_\_ PM  
M-F \_\_\_\_\_ AM \_\_\_\_\_ PM

\_\_\_\_\_ Afternoon Adventures  
\_\_\_\_\_ MTW \_\_\_\_\_ M-F

\_\_\_\_\_ Growing Into Kindergarten  
M-F \_\_\_\_\_ AM \_\_\_\_\_ PM

\_\_\_\_\_ Discovery  
\_\_\_\_\_ MTW \_\_\_\_\_ M-F

Your child's placement and classroom assignment are carefully considered by the Directors.  
Please list any special concerns you may have:

- ◆ Children must be toilet trained to attend
- ◆ All registered students must have prescribed childhood immunizations (unless doctor's note is provided)
- ◆ Any allergies/medical conditions we should be aware of: \_\_\_\_\_  
\_\_\_\_\_
- ◆ Does your child currently have an IEP? \_\_\_\_\_
- ◆ Will your child be evaluated for services? \_\_\_\_\_
- ◆ Does your child receive learning support for OT, PT, Speech, other? \_\_\_\_\_  
\_\_\_\_\_



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## 2025-2026 Preschool Year

### 3-year-olds > *Preschool*

3 days/week Monday - Wednesday 9:00am - 11:30am

2 days/week Thursday & Friday 9:00am - 11:30am

\*Children must be three years old and toilet trained by September 1.

Monthly tuition

MTW \$295

ThF \$225

2 days/week Thursday & Friday beginning January 2026 9:00am - 11:30am

\*Children must be three years old and toilet trained by January 1.

ThF \$225

### 4-year-olds > *Pre-K Kindergarten Readiness*

3 days/week Monday - Wednesday 9:00am - 11:30am or 12:30-3:00pm

5 days/week Monday - Friday 9:00am - 11:30am or 12:30-3:00pm

\*Children must be four years old, and toilet trained by September 1.

MTW \$295

M-F \$360

### *Afternoon Adventures*

Companion Enrichment Program to our *Kindergarten Readiness*

3 days/week Monday - Wednesday 11:30am - 3:00pm, including supervised lunch

5 days/week Monday - Friday 11:30am - 3:00pm, including supervised lunch

materials fee \$75

MTW \$295

M-F \$360

### 5-year-olds > *Growing Into Kindergarten* for children soon to be 5 & 5 year olds

Developmental Readiness with Music Enrichment

5 days/week Monday - Friday 9:00am - 11:30am or 12:30 - 3:00pm

M-F \$360

### *Discovery*

Companion Enrichment Program to our GIK or AM Kindergarten

3 days/week Monday - Wednesday 11:30am - 3:00pm, including supervised lunch

5 days/week Monday - Friday 11:30am - 3:00pm, including supervised lunch

\*This program is for children 5 - 6 years old. Maximum age limit is 6 years old through May 2026

materials fee \$75

MTW \$295

M-F \$360

### REQUIRED AT TIME OF REGISTRATION:

- ♦ Completed Registration Application
- ♦ \$70 Activity Registration Fee - NON-REFUNDABLE and:
- ♦ May 2026 Tuition Payment - This fee is NON-REFUNDABLE after 6/30/25. NO EXCEPTIONS. Requests for withdrawal and a refund must be made in writing.
- ♦ \$75 Special Materials Fee additional for Afternoon Adventures and Discovery only - NON-REFUNDABLE
- ♦ Make checks payable to "Preschool at DUMC"

### TUITION POLICY:

- ♦ Monthly tuition is due on the 1<sup>st</sup> of each month
- ♦ Payments received after the 10<sup>th</sup> of the month will incur a \$10 late fee
- ♦ Preschool policy **DOES NOT** allow for programs to be pro-rated, therefore tuition is payable in full, regardless of the number of sessions held, number of classes attended, number of holidays, or cancellations due to inclement weather, terrorism, civil disobedience, or acts of God.



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## Financial Policy 2025-2026

**By enrolling your child, you agree to abide by the terms listed below:**

Signature required

### TUITION & FEES

- A registration fee is charged for each Preschool, Music, Yoga, and Art class. There is only one registration fee per class type per family per school year. Registration fees are **NOT** refundable.
- The preschool registration fee is \$70. Music, Yoga and Art registration fee is \$15 per program.
- Tuition is comprised of the **YEARLY** cost of your preschool program, broken down into nine (9) monthly payments.
- Preschool policy **DOES NOT** allow for programs to be pro-rated, therefore tuition is payable in full, regardless of the number of sessions held, number of classes attended, number of holidays, or cancellations due to inclement weather, terrorism, civil disobedience, or acts of God. In the event of an emergency school closing, refunds or make-up days will not be offered.
- Session payments for Yoga, Art, Music, Lunch Bunch and Time for Twos are due at the time of registration.
- May 2025 tuition is pre-paid to time of registration to reserve your child's placement.
- September tuition is due by September 1, 2025, in order for your child to start the school year.
- Monthly tuition is due on the 1<sup>st</sup> of each month thereafter.
- A late fee of \$10.00 will be added to your account for any payment not received by the 10th day of the month.
- A fee of \$15 will be added to your account for each returned check. All tuition must be paid in cash if two checks are returned during the school year.
- **Any child who is more than thirty days (30) behind on tuition will not be allowed to attend classes until their account is current.** This includes any arrears, current month's tuition, and pre-registrations.
- Parents agree to reimburse the preschool for any expenses required by the school to obtain payment on past due accounts, including but not limited to bank fees for returned checks, court costs, and legal fees.
- By using a check for payment, you agree to the following terms: in the event your check is dishonored or returned for any reason, you authorize us to electronically (or by paper draft) re-present the check to your bank account for collection of the amount of the check, plus any applicable fees as permitted by state law.
- Receipts for check or cash payments are available at the preschool office.
- Electronic payments by credit card or bank check can be made through Brightwheel.

### REFUNDS

- Registration fees are **NON-REFUNDABLE**.
- All tuition is refundable up to June 30, 2025. After June 30th tuition will **NOT** be refunded.
- All tuition refund requests must be sent **IN WRITING** to the Preschool Directors by June 30, 2025.
- Summer Camp is **NON-REFUNDABLE**.

### DISCOUNTS

- Families with 2 siblings enrolled will receive a 10% discount on the younger siblings' tuition. First child is paid in full
- Families with 3 or more siblings enrolled will receive a 15% discount on the youngest siblings' tuition
- Enroll for Lunch Bunch and one Enrichment, receive 5% discount on that Enrichment (Yoga, Music, Art)
- Enroll for Lunch Bunch and two Enrichments, receive 10% discount on both Enrichments (Yoga, Music, Art)

Child's name \_\_\_\_\_

Signature, parent or guardian \_\_\_\_\_

Printed name \_\_\_\_\_ Date \_\_\_\_\_