

# Financial Policy

2025-2026

**By enrolling your child, you agree to abide by the terms listed below:**

**Signature required**

## TUITION & FEES

- A registration fee is charged for each Preschool, Music, Yoga, and Art class. There is only one registration fee per class type per family per school year. Registration fees are **NOT** refundable.
- The preschool registration fee is \$70. Music, Yoga and Art registration fee is \$15 per program.
- Tuition is comprised of the **YEARLY** cost of your preschool program, broken down into nine (9) monthly payments.
- Preschool policy **DOES NOT** allow for programs to be pro-rated, therefore tuition is payable in full, regardless of the number of sessions held, number of classes attended, number of holidays, or cancellations due to inclement weather, terrorism, civil disobedience, or acts of God. In the event of an emergency school closing, refunds or make-up days will not be offered.
- Session payments for Yoga, Art, Music, Lunch Bunch and Time for Twos are due at the time of registration.
- May 2025 tuition is pre-paid to time of registration to reserve your child's placement.
- September tuition is due by September 1, 2025, in order for your child to start the school year.
- Monthly tuition is due on the 1<sup>st</sup> of each month thereafter.
- A late fee of \$10.00 will be added to your account for any payment not received by the 10th day of the month.
- A fee of \$15 will be added to your account for each returned check. All tuition must be paid in cash if two checks are returned during the school year.
- **Any child who is more than thirty days (30) behind on tuition will not be allowed to attend classes until their account is current.** This includes any arrears, current month's tuition, and pre-registrations.
- Parents agree to reimburse the preschool for any expenses required by the school to obtain payment on past due accounts, including but not limited to bank fees for returned checks, court costs, and legal fees.
- By using a check for payment, you agree to the following terms: in the event your check is dishonored or returned for any reason, you authorize us to electronically (or by paper draft) re-present the check to your bank account for collection of the amount of the check, plus any applicable fees as permitted by state law.
- Receipts for check or cash payments are available at the preschool office.
- Electronic payments by credit card or bank check can be made through Brightwheel.

## REFUNDS

- Registration fees are **NON-REFUNDABLE**.
- All tuition is refundable up to June 30, 2025. After June 30th tuition will **NOT** be refunded.
- All tuition refund requests must be sent **IN WRITING** to the Preschool Directors by June 30, 2025.
- Summer Camp is **NON-REFUNDABLE**.

## DISCOUNTS

- Families with 2 siblings enrolled will receive a 10% discount on the younger siblings' tuition. First child is paid in full
- Families with 3 or more siblings enrolled will receive a 15% discount on the youngest siblings' tuition
- Enroll for Lunch Bunch and one Enrichment, receive 5% discount on that Enrichment (Yoga, Music, Art)
- Enroll for Lunch Bunch and two Enrichments, receive 10% discount on both Enrichments (Yoga, Music, Art)

Child's name \_\_\_\_\_

Signature, parent or guardian \_\_\_\_\_

Printed name \_\_\_\_\_ Date \_\_\_\_\_