



THE **Preschool**
at DUMC

320 E. Swamp Road
Doylestown, PA 18901
215-345-9775
www.dumcpreschool.org
dumcpreschool@verizon.net

2023-2024
Preschool Year

3 year olds

Monthly tuition

Preschool

3 days/week Monday - Wednesday 9:00am - 11:30am

MTW \$295

2 day/week Thursday & Friday 9:00am - 11:30am

ThF \$225

*Children must be three years old and toilet trained by September 1.

2 day/week Thursday & Friday beginning January 2024 9:00am - 11:30am

ThF \$225

*Children must be three years old and toilet trained by January 1.

4 year olds

Pre-K Kindergarten Readiness

3 days/week Monday - Wednesday 9:00am - 11:30am or 12:30-3:00pm

MTW \$295

5 days/week Monday - Friday 9:00am - 11:30am

M-F \$360

*Children must be four years old and toilet trained by September 1.

Afternoon Adventures

Companion Enrichment Program to our Kindergarten Readiness

materials fee \$75

3 days/week Monday - Wednesday 11:30am - 3:00pm, includes supervised lunch

MTW \$295

5 days/week Monday - Friday 11:30am - 3:00pm, includes supervised lunch

M-F \$360

5 year olds

Growing Into Kindergarten for children soon to be 5 & 5 year olds

Developmental Readiness with Music Enrichment

5 days/week Monday - Friday 9:00am - 11:30am or 12:30 - 3:00pm

M-F \$360

Discovery

Companion Enrichment Program to our 5-day or AM Kindergarten

materials fee \$75

3 days/week Monday - Wednesday 11:30am - 3:00pm, includes supervised lunch

MTW \$295

5 days/week Monday - Friday 11:30am - 3:00pm, includes supervised lunch

M-F \$360

*This program is for children 5 - 6 years old. Maximum age limit is 6 years old through May 2024

Lunch Bunch

5 days/week Monday - Friday 11:30am - 12:30pm

Choose your day(s) per month

\$9 per day
billed monthly

Required at time of Registration:

- ◆ Completed Registration Form
- ◆ \$70 Activity Registration Fee - This fee is non-refundable.
- ◆ \$75 Special Materials Fee additional for Afternoon Adventures and Discovery only - This fee is non-refundable.
- ◆ May 2024 Tuition Payment - This fee is non-refundable after 6/30/23.
- ◆ Make checks payable to "Preschool at DUMC"

*For more information or to register your child, please call the school at 215-345-9775.
Anyone wishing to tour our facility is welcome to do so. Please telephone to arrange a visit.*



2023-2024 Registration Form



Child's Name: _____

Preferred Name to call your child: _____

Date of Birth: _____ Male _____ Female _____

Parent's Names: _____

Street: _____

City/State/Zip: _____

Mom e-mail: _____

Dad email: _____

Cell: Mom: _____ Dad: _____

Work: Mom: _____ Dad: _____

Home telephone: _____ Are you a church member of DUMC? _____

How did you hear of us? _____ website friend neighbor our sign

Current DUMC Preschool Teacher: _____

Permission for the above information to appear on your child's class list? Yes _____ No _____

Check program desired:

_____ Preschool (Sept)
M-W or Th/F (please circle)

_____ Preschool (January 2024)
Th/Fri

_____ Pre-K Kindergarten Readiness
M-W, AM or PM M-F AM (please circle)

_____ Afternoon Adventures
M-W or M-F (please circle)

_____ Growing Into Kindergarten
M-F AM or PM

_____ Discovery
M-W or M-F (please circle)

_____ Lunch Bunch
M T W Th F (please circle)

Your child's placement, and classroom assignment, are carefully considered by the Directors.
Please list any special concerns you may have:

- ◆ All registered students must have prescribed childhood immunizations
- ◆ Any allergies/medical conditions we should be aware of: _____
- _____
- ◆ Does your child currently have an IEP? _____
- ◆ Has your child been evaluated for services? _____
- ◆ Does your child receive learning support for OT, PT, Speech, other? _____
- _____

The Preschool at Doylestown United Methodist Church

320 East Swamp Road • Doylestown, PA 18901

Financial Policy

2023-2024

By enrolling your child you agree to abide by the terms listed below:

Signature required

Child's name _____

Signature, parent or guardian _____

Printed name _____ Date _____

TUITION

- Tuition is comprised of the **YEARLY** cost of your preschool program, broken down for your convenience into monthly payments.
- Preschool policy **does not** allow for programs to be pro-rated, therefore tuition is payable in full, regardless of the number of sessions held, number of classes attended, number of holidays, or cancellations due to inclement weather, terrorism, civil disobedience, or acts of God. In the event of an emergency school closing, refunds or make-up days will not be offered.
- September's tuition is due by September 1, 2023 in order for your child to start the school year.
- Tuition for May 2024 is pre-paid at time of registration for the school year. This pre-payment reserves your child's placement.

FEES

- A registration fee is charged for each Preschool, Music, Yoga and Art class. There is only one registration fee per class type per family per school year. Registration fees are **NOT** refundable.
- A fee of \$15.00 will be added to your account for each returned check. All tuition must be paid in cash if two checks are returned during the school year.
- A late fee of \$10.00 will be added to your account for any payment not received by the 10th day of the month.

REFUNDS

- All tuition is refundable up to June 30th. After June 30th tuition will **NOT** be refunded.
- Registration fees are **NON-REFUNDABLE**.
- All tuition refund requests must be sent **IN WRITING** to the Preschool Directors by 6/30/24.

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Financial Policy

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PAYMENTS

- Billing statements will be mailed monthly. This statement will reflect account activity for the previous 30 days.
- All payments for Preschool tuition are due on the first day of each month. Session payments for Music, Yoga, Art and Time for Twos are due at the time of registration.
- Tuition payments should be mailed to the school or left in the tuition box in the Preschool office. **DO NOT** leave tuition payments with teachers or aides, or in backpacks and tote bags.
- Parents wishing to obtain a receipt for payment may obtain one from the Preschool office. This is strongly recommended for those parents wishing to pay with cash.
- **Any child who is more than thirty days (30) behind on tuition will not be allowed to attend classes until their account is current.** This includes any arrears, current month's tuition, and pre-registrations.
- Parents agree to reimburse the school for any expenses required by the school to obtain payment on past due accounts, including but not limited to bank fees for returned checks, court costs, and legal fees.
- Progress reports will be withheld for any child whose account is not current.

CHECK POLICY

By using a check for payment, you agree to the following terms: In the event your check is dishonored or returned for any reason, you authorize us to electronically (or by paper draft) re-present the check to your bank account for collection of the amount of the check, plus any applicable fees as permitted by state law.

DISCOUNTS

- Families with 2 siblings enrolled will receive a 10% discount.
- Families with 3 or more siblings enrolled will receive a 15% discount.